

PENN FOREST TOWNSHIP
Board of Supervisors

Carbon County, PA
2010 State Route 903
Jim Thorpe, PA 18229

Monday, February 5, 2007

Agenda: Regular Meeting of the Penn Forest Township Board of Supervisors.

1. Meeting was called to order by

2. **Members Present:** Connolly
Bebrens
Hunsicker
Knappenberger -Reiner

Solicitor Thomas Nanovic -

Public Comment:

(a)

(b)

(c)

(d)

Secretary's Report:

By motion of _____, seconded by _____ the Secretary's Report was approved as read/written. Roll call vote, C -B -H -K R

Treasurer's Report:

<u>Township Fund:</u>		<u>State Fund</u>	
Balance	\$1,441,221.23	Balance	\$130,055.14
NSF 1/4/07	-100.00	Interest 1/31/06	415.32
Deposit 1/5/07	54,918.80		
Deposit 1/11/07	71,511.58		
Deposit 1/18/07	25,852.76		
Payment to State Workers Insurance			
1/18/07	-421.00		
NSF 1/23/07	-100.00		
Deposit 1/30/07	23,408.54		
Interest 1/31/07	4,326.15		
Balance	\$1,620,618.06	Balance	\$130,470.46
<u>Capital Reserve Fund:</u>		<u>Total of All Funds:</u>	
Balance	\$382,373.69		
Accr. Earning Payment	582.40		
Balance	\$382,956.09	Total of All Funds	\$2,134,044.61

By motion of _____, seconded by _____ the Treasurer's Report was approved as read. Roll call vote, C -B -H -K -R

Old Business:

(a) Empire Storage LLC:

Tammy requested quotes for the clean up on Lot 137, Towamensing Trails.

Kenny Detweiler's quote that was provided did not figure on taking material to a landfill. Kenny felt it was not worth sending the material to a landfill when it could be used as fill dirt. Because of the price difference it was questioned and contractors were asked to re quote hauling the material properly off site.

(b) Zoning:

Joe, do you want to address the Board on Zoning Hearing Fees, the drafted sign letter and the guard shack at Youth Services?

(c) Carbon County Office of Planning & Development-Hazard Mitigation Plan:

Stephen Simchak sent the Board a letter to see if they were interested in adopting a Resolution for the Hazard Mitigation Plan and also wanted to make sure that Penn Forest Township does not have any projects to submit.

Does the Board wish to discuss?

(d) Pencor Wireless Communications-Liberty Engineering-2 to 1 Plan:

Pencor Wireless Communications submitted a letter of credit for this plan. The letter of credit was approved by Tom Nanovic. The development agreement was approved but not signed because at that time the letter of credit was not submitted to Penn Forest Township. Liberty Engineering has some comments that they need to address with the Department of Transportation letter dated December 27, 2006. Dave Masenheimer does not have a problem with the Township just holding the letter of credit till these items are resolved with Penn Dot. Tom would you like to explain anything further to the Supervisors?

(e) Contributions to Fire Companies & Lehighon Ambulance Association:

The Board budgeted \$37,500.00 to the Fire Companies and \$35,000 to the Lehighon Ambulance Association.

Penn Forest Township Volunteer Fire Company #1 \$37,500

Penn Forest Township Volunteer Fire Company #2 \$37,500

(Quarterly Payments of \$9,375.00)

Lehighon Ambulance Association \$35,000

(Quarterly Payments of \$8,750.00)

Does the Board approve of the above contributions to be paid in the above quarterly payments?

New Business:

(a) Lynx Associates, LTD and Skirmish USA Inc. Developers Agreement:

Lynx Associates, LTD and Skirmish letter of credit expired on 2-1-07 in the amount of \$81,183.00.

A new letter of credit was provided in the amount of \$81,183.00, and will expire on 2-1-2008. Tom Nanovic reviewed this letter of credit and found the letter of credit acceptable.

Tom prepared a draft of an amendment to the Development Agreement. Does the Board find the agreement acceptable?

(b) Deed of Easement-William A. Moyer-Church Road:

Tom provided a deed of easement for the Board and Scott to review. Does the Board and Scott find this deed of easement acceptable?

(c) Barbara A. Ahner:

Barbara A. Abner is requesting the Board's approval to order 5000 envelopes from Stampfulfillment to send out the Per Capita bills. The total cost of these envelopes is \$2,165.00. Please approve of this expenditure by motion.

Barbara and Tammy are requesting that the Supervisors approve to have the inserts printed by Milan as was done in the past, showing there is no real estate tax for the year of 2007. Does the Board approve?

Also, Barbara A. Ahner has presented the Board with the Exoneration List and Delinquent Per Capita List for 2006. The Board will need to approve of these two lists by motion and the Chairman will need to sign for approval to send the list to Berkheimer.

The County is requesting that Barbara A. Almer get the County Exoneration List signed by the Board of Supervisors. Last year the Board did not approve the request. The County would like to ask again and if the Board does not approve they would like a letter of there action.

(d) **Lehigh Carbon Community College:**

Lehigh Carbon Community College is excited to announce that they are offering classes at the Penn-Kidder campus in the Jim Thorpe Area School District. Lehigh Carbon Community College is requesting to add a link for LCCC onto the township website. Does the Board wish to discuss?

(e) **Penn Forest Township Volunteer Fire Company #2:**

Penn Forest Township is negotiating to purchase three lots on Route 534 adjacent to Navajo Trail across from the existing fire house. The purpose of this purchase is to construct a new building to house the fire trucks, rescue equipment and related equipment necessary to run a fire/rescue facility. Currently the truck house is so overburdened with that equipment there that there is barely enough space to have a meeting during regular weekly drill. Simply putting it they NEED a new truck house. Before purchasing these lots they need assurance that they will perc to be able to install a septic system. Penn Forest Township Volunteer Fire Company # 2 is requesting that the Supervisors waive the septic construction application fee. A note was added that Roseann already have the completed application and copies of the survey. Does the Board approve of waving the application fee?

Planning Commission:

Reverse Subdivision of Dale A. Ziegler and Jeanne M. Pfaff

Bills were submitted for review and ratification. By motion of _____
 seconded by _____ bills were ordered paid. Roll call vote, C_ B -H -K
 R.

Township Fund:

Harry Connolly	137.93	Josiah W. H. Behrens III	122.30
Judith M. Knappenberger	137.93	Walter C. Hunsicker	137.93
Warren R. Reiner	376.43	Barbara A. Abner	492.99
Tammy L. Parent	2192.16	Tanimy L. Parent	15.52
Eugene W. Moser	1977.70	Eugene W. Moser	138.71
James H. Meilber Jr.	2948.00	James H. Melber Jr.	935.44
Deborah Diehi	1897.28	James H. Melber Jr.	462.38
Roseann Cochrane	3232.35	Roseann Cochrane	10.67
HerbertL. Green	860.13	IrwinWaick	268.98
Earl Heydt	663.25	Joseph Steber	1562.98
Joseph F. Steber	247.09	Jeff Kalage	1778.73
Jeff Kalage	41.23	Robert Hoizer	1735.73
Robert Hoizer	80.61	Frank Solderits	1046.25
Frank Solderits	5.66	Warren R. Reiner	40.74
Charles Herman	210.00	Blue Cross of NEPA	425.50
PPL Electric Utilities	49.67	Nextel Partners	108.57
H.A. Berkheimer	496.88	Verizon	38.74
Verizon	228.30	PPL Electric Utilities	1034.14
County of Carbon	566.63	Verizon	227.24
Nextel Partners	110.34	Moyer's Plumbing &Supply	14.60
AT & T	159.60	Roseann Cochrane	178.46
TNN Printing	107.00	Avaya Inc.	38.35
PPL Electric Utilities	193.16	Deborah Diehl	9.42
Tammy L. Parent	3.99	Computer Pals	253.00
CS Graphx	14,350.00	Gerald L. Dotter	10.00
Carbon County Law Journal	40.00	Smith Law Office PC	513.00
Smith County Store	75.24	All State Septic Systems	25.00
Spring House Water Co.	18.94	Times News Inc.	293.40
Klingaman's Inc.	357.89	Locust Ridge Contractors	6,577.16
Papillon & Moyer Excavating & Paving, LLC			59,604.17
Waste Management	26,415.40	Smith Country Store	16.16
AC & Pocono Refrigeration	175.00	Hanover Engineering	12,566.24
Reliable Sign and Striping Incl	41.00	James & Jonny Tietjen	100.00
District Court	77.00	Mauch Chunk Trust Co.	8,171.90
PPL Electric Utilities	49.63	Verizon	37.79
County of Carbon	566.63	PPL Electric Utilities	1,197.71
Guardian Inspection Services			14,735.00
Blue Mountain Inspection Service			68,980.00
ACH withdrawal for PA Department of Revenue			895.95
Total Expenditures	\$243,990.90		
Balance	\$1,376,627.16		

Reminder:

AARP will be using the Penn Forest Township Municipal Building during February 6, 2007 through April 10, 2007 to assist low and moderate income citizens in the preparation of Federal and State Income Taxes. AARP will be in the Building between the hours of 9:00 am to 12:00 noon. Sign is on the Door. Residents will be taken on a first come first serve basis. Blank sheet will be put up front to sign in.

Being no further business, meeting was adjourned by motion of _____ seconded by _____
Roll call vote, CBH_K_R_